

Child Protection and Safeguarding Policy

Camille Pagniez (Jenna Pan dolls) – Workshop Facilitator

Date: 16/01/2026

Review date: 16/01/2027

1. Statement of Commitment

I am committed to safeguarding the welfare of all children who participate in my workshops. I aim to provide a safe, creative, and respectful environment in line with **Children First: National Guidance for the Protection and Welfare of Children** and the principles of the **Children First Act 2015**.

This policy sets out how I seek to protect children, minimise risk, and respond appropriately to any child protection or welfare concerns.

2. Scope of This Policy

This policy applies to all workshops delivered by me, Camille Pagniez, as a **self-employed workshop facilitator**.

- Workshops take place in **third-party venues** (e.g. cultural spaces, community venues).
- Workshops involving children are **occasional, short (1-2 hours)** sessions.
- **Parents or guardians are always present** during workshops involving children and remain responsible for the supervision of their children at all times.
- I do not provide childcare services, nor do I take children into my sole care.
- Other workshops are aimed exclusively at adults.

3. Roles and Responsibilities

As a self-employed sole trader:

- I act as the **Designated Liaison Person (DLP)** for child safeguarding matters.
- I am responsible for following Children First guidance and for reporting any child protection or welfare concerns appropriately.

Parents and guardians remain responsible for:

- The supervision, care, and behaviour of their children during workshops.

4. Risk Assessment and Safeguarding Measures

The following risks have been identified and managed as part of my work:

Identified risks

- Children participating in creative activities involving tools or materials
- Interaction between adults and children in a workshop setting

Safeguarding measures

- Workshops take place in open, visible spaces
- Parents/guardians remain present throughout
- No one-to-one unsupervised contact with children
- Clear boundaries around physical contact (only where necessary for instruction and with parental presence)
- Age-appropriate materials and activities
- Respectful language and behaviour at all times

5. Code of Behaviour

When working with children, I commit to:

- Treat all children with respect and dignity
- Maintain professional boundaries at all times
- Avoid being alone with a child without a parent present
- Avoid inappropriate physical contact
- Communicate with children only in group settings and in the presence of parents
- Use positive, inclusive, and age-appropriate language
- Respect children's right to privacy and personal space

6. Reporting Child Protection or Welfare Concerns

If I have a concern about the welfare or safety of a child:

- I will follow the guidance set out in **Children First: National Guidance**.
- If the concern meets the required threshold, I will make a report to **Tusla – Child and Family Agency**.
- If a child is at immediate risk, I will contact **An Garda Síochána** or emergency services without delay.

I understand that it is not my role to investigate concerns, but to report them appropriately

7. Garda Vetting

Where Garda vetting is required, this is typically arranged **through the venue or organisation** hosting the workshop, as self-employed individuals cannot apply for vetting independently.

I will cooperate with venues regarding any safeguarding or vetting requirements they may have.

8. Policy Review

This policy will be reviewed periodically and updated as necessary to reflect changes in legislation, guidance, or working practices.

Contact Details

Name: Camille Pagniez (Jenna Pan dolls)

Role: Self-employed Workshop Facilitator

A handwritten signature in black ink, appearing to read "Pagniez", with a horizontal line extending to the right from the end of the signature.